

**MORGAN MILL WATER SUPPLY CORPORATION
MINUTES OF THE BOARD OF DIRECTORS
August 13, 2024**

RECITATION OF AUTHORITY

The monthly meeting of the Board of Directors of the Morgan Mill Water Supply Corporation was held at the Morgan Mill Water Office, 20735 N US 281, Stephenville, Texas 76401, on June 11, 2024, at 7:03 pm.

Open Forum: No items

Quorum: Board members present were:

Robert Seabourn -- President
Sharon Hogan -- Vice President
Andy Maldonado -- Secretary /Treasurer
Andrew Taylor
Melissa Bostock
James Gilliss

Staff: Red Kinsey -- Site Manager
JT Morris -- Licensed Water Operator

Robert Seabourn established a quorum and called the meeting to order at 7:03 pm.

Minutes: Minutes of the July 11, 2024 meeting were reviewed by Board. Sharon Hogan made motion to approve minutes, Andrew Taylor seconded and the motion carried all in favor.

Secretary/Treasurer Report:

a. Bills/Invoices:

Robert Seabourn made a motion to pay the bills. James seconded and the motion carried all in favor.

b. Financial Update:

- Member outreach - Sharon discussed plans to prepare member and elected officials briefing on MWSC situation and new water system efforts and financial impacts. Tabled to next meeting.
- Income Survey - Tabled pending WUTAP assessment of potential grant funding sources.

c. System Report:

- Diamond Mapping – Mostly finished. Available to consultants.
- Lead & Copper Testing – Due June through September 2024
- Lead Line Inventory – Due October 16, 2024 – Incomplete

d. Past Due List - Board reviewed past due accounts. No action required.

Old Business:

a. New Water System Update:

- WUTAP Contract - Sharon Hogan, Deborah Morris and Andy Maldonado participated in August 7 video conference with New Generation Solutions & strategies and HR Green Engineering our WUTAP Grant consultants. The scope-of-work was reviewed.

Goals identified for the consultants included: getting a new water source and facilities adequate for future growth; meter upgrades; better water loss control and monitoring; adequate fire flow and; better water quality. A preliminary action plan was developed that included: consultation with TWDB for approval of project priorities and plan of work; development of project tasks and schedule; focus on quick funding options through TWDB and SW Environmental Center and; development of comprehensive operational procedures. New Gen will send MMWSC a detailed request for information to begin assessment of WSC finances and management/operational systems .

-- Collier Hydrology Study: Contact with SW Environmental Center not finalized. Work has not begun on the project.

-- Sharon Hogan has not completed outreach to elected officials yet.

b. Update on Financial Assistance:

WFX efforts to obtain grants are paused, since the WUTAP project has been funded and those consultants will coordinate with WFX and other entities concerning grants and loans.

c. Service Reports:

-- Two dwellings on one meter: Baptist Church fellowship Hall and Youth Pastor House need separate meters. WSC has not gotten paperwork back from church yet and will follow up with them.

-- Repairs and Leaks:

- o Dana Miller - Line broke between the meter on the road and her front field.
- o John Quarels called in a leak near Scott Ball's property on CR 103 at North gate. WSC did not have documentation of a meter and line at that location. There once was a house there that burned down a long time ago. The meter was shut off and the leaking line repaired and it was added to Diamond Maps.
- o A worker doing work for Chapman's pulled into drive with a large trailer and ran over the meter box. The worker will do the repair on the customer's side. WSC staff repaired the distribution line to the meter.
- o The school was unable to turn off the water to repair toilets. JT repaired the WSC side and the school hired JT to repair their customer side.
- o The Masonic Lodge water use was high for July 2024. As typical use is minimal, the site will be checked for leaks.

d. Commercial Rates and Tariff Modifications: Tabled

e. Budget and Auditing: Tabled

New Business:

a. Online Payment Update: Melissa Bostock is still working on getting that set up. Issues to be resolved are: integration with auto books, invoicing, and reporting.

b. Review of Insurance: Tabled as comparison analysis. not available yet.

Next Monthly Board Meeting is September 10, 2024

Meeting adjourned at 8:13 pm.

Morgan Mill Water Supply Corporation
Board Meeting Minutes
Dated: August 13 2024

Prepared By:

Andy Maldonado – Sec/ Treasurer

Sharon Hogan - Vice President

Meeting Chair:

Robert Seabourn - President